

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Acting Director of Training and Education
1026 C of C

EXTENSION

NO.

DTE - 85-1506

DATE

23 August 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

~~EX0/OL~~
~~ZB07~~

2.

3.

C/PMS/OL

4.

5.

OL ~~Requesting~~

9-16-85

Wh

6.

8.

DO/OTE (Pat)
936 COC

9.

10.

11.

ISTD

19 Sep 85 WNY

12.

13.

CBT

20 Sept PAZ

14.

15.

DTE

STAT

STAT

STAT

OTE 85 - 1506



23 August 1985

MEMORANDUM FOR: Executive Officer, Office of Logistics

FROM:

[Redacted]

Acting Director of Training and Education

25X1

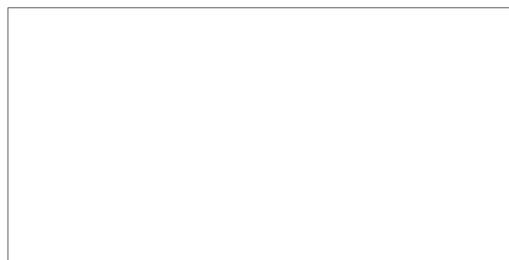
SUBJECT: Delegation of Procurement Authority

1. This Office has identified a need to procure computer software for IBM Personal Computers soon to be installed in the Learning Center. Delegation of procurement authority in the amount of [Redacted] is required to complete this procurement before the close of fiscal year 1985.

25X1

2. Ten complete sets of eight different software packages will be purchased from local vendors at favorable prices which will include quantity discounts. None of the software is listed on the GSA schedule nor is it available through stock.

25X1



APPROVED:

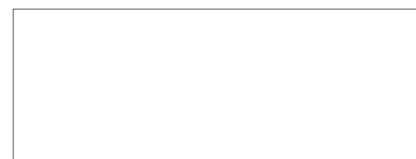
[Redacted Signature]

Executive Officer, Office of Logistics

9/10/85
Date

25X1

ALL PORTIONS CLASSIFIED CONFIDENTIAL



25X1

~~CONFIDENTIAL~~